

Dear Parents,

Please follow these guidelines to help keep the school germ free.

- Please DO NOT bring your child to school if they are showing the following signs of illness: runny nose (especially if green), fever, diarrhea, rashes, vomiting, fluids in eyes, lice, etc., or if your child is lethargic and just not the same as usual.
- If your child has been sick or shown signs of illness with-in the last 48 hours, please DO NOT bring them to school unless you have written notice from your child's doctor that they have been cleared from transferring any contagious condition.
- While at school, should a member of our staff determine your child is showing any of the above listed conditions and is possibly sick, we will notify you and **YOU ARE REQUIRED** to retrieve your child within 1 hour. Your child will not be allowed back to school for 48 hours unless a written notice from the doctor indicates your child is not contagious.
- All parents are required to have additional persons on notice to retrieve your child as a back-up plan. Those persons should have the ability to retrieve your child within one hour. Those people should be listed on the emergency form you have provided for the school. If you need to add/remove someone to this list at any time please stop by the office. If someone will be retrieving your child and they are not listed on the emergency form you are required to email in a note giving us authorization and they will also need a photo ID.

Thank you for your cooperation with these guidelines! In addition, we will do our best to keep our classrooms/materials disinfected, provide a consistent routine of washing hands, using hand sanitizers, & teach the children safe practice for good hygiene such as coughing away from others. Our school is also cleaned and sanitized everyday by a professional cleaning service. We realize providing a school that is germ free and a safe place for your child to attend school is very important and requires the coordination of both staff and parents. Please feel free to contact us should you have any questions, comments, or concerns.

-CCM Admin